

**Moultonborough School District**  
**Monthly School Board Meeting Agenda**  
**Tuesday, June 12, 2007    Town Hall Meeting Room**

**Present:** Bill Blackadar, Mark Borrin, Andrew Coppinger, Kathy Garry, Lou Goscinski, Michael Lancor, Chele Miller, Kay Peranelli, Fox Smith, Laurie Whitley, and Laurie Caldwell

Chairperson Whitley called the meeting to order at 7:11 p.m. and led attendees in the Pledge of Allegiance.

**Public Agenda:**

1. Personnel Announcements: The Chairperson announced the following:
  - Resignation of Meg Diltz
  - Appointment of Linda Isabelle as MCS School Nurse

**Public Input:** None.

**Approval of Minutes:**

- A. Mark Borrin moved, and Bill Blackadar seconded, a motion, to approve the minutes from the May 8, 2007 School Board Meeting. All voted in favor.

**General Items:**

- A. Focused Monitoring Report/Action Plans: The Board received a Summary Report of a more comprehensive Focused Monitoring Report, along with two Action Plans being recommended by the Focused Monitoring Team. Mr. Goscinski reviewed the Summary Report and Action Plan #1. Mr. Pugh reviewed Action Plan #2. The funding sources for these two recommended plans were noted in the plans and includes 2006-2007 and 2007-2008 professional development funds, a \$5,000 Focused Monitoring Grant, 2006-2007 and 2007-2008 IDEA Grant Funds, 2007-2008 budgeted line items, and a \$3,600 Title V Grant.

Chairperson Whitley noted that Mr. Goscinski had done a good job of keeping the Board updated on Focus Monitoring this past year.

- B. Other Matters: Mr. Lancor gave Board Members a letter from Karel Crawford proposing a \$25/student fuel charge for the 2007 summer session due to increased gas prices. Mark Borrin moved, and Fox Smith seconded a motion, to authorize Red Hill Driving School to charge an additional \$25/student fuel charge for the 2007 summer session starting July 26 to cover increased gas prices. If gas prices do not go up, there will be no additional charge. All voted in favor.

**Chairperson's Report:**

- A. Calendar: The Chairperson announced the following important calendar dates:

*Tuesday, July 10, 2007:*    Monthly School Board Meeting, 7:00 p.m. - Town Hall

- B. 2008 Annual Meeting\*: The Selectmen are in favor of the motion approved by the School Board in May to hold the Annual Town and School District Meetings concurrently on Saturday, March 15, 2008, with a backup date of Saturday, March 22, 2008. The Board received a copy of a memo Chuck Connell received from the Local Government Center on May 18. Mr. Borrin, Mr. Blackadar and Mr. Lancor will set another meeting date with the moderators, Mr. Connell and two members of the Select Board to finalize details for the concurrent meetings.
- C. School Board/Administration Goals for 06-07/07-08: The Board reviewed the 2006-2007 School Board and Administration Goals. Mr. Lancor presented draft goals for 2007-2008 for discussion. Mr. Lancor will present another draft to the Board in July for possible adoption.
- D. Joint School Board Meeting Report\*: School Board members and administrators who attended the May 21 meeting at Governor Wentworth commented on what a wonderful program they have at the Kingswood Vocational. There was discussion on more MA students taking advantage of this opportunity.

**Pupil Personnel Services Director's Report:**

- A. Other Matters: None.

**Central School Administrative Report:**

- A. Calendar: Principal Miller highlighted the calendar for the month of June. Scott Laliberte will be on site for Move-up Day. There was discussion of the 6th grade gift. Mark Borrin moved, and Kathy Garry seconded a motion, to donate \$500 out of Principal Miller's fund to MEEF to be the 6th grade gift. All voted in favor.
- B. Outdoor Classroom Update\*: Ms. Miller updated the Board on the outdoor classroom being constructed behind MCS. Ms. Miller showed pictures of the structure taken that afternoon. She expects it to be done by the end of the week.

Mr. Lancor noted that Ms. Miller has done a wonderful job of transitioning with Mr. Laliberte.

- C. Grade 6 Class Night: Ms. Miller invited Board Members to the Grade 6 Class Night which will be held in the auditorium beginning at 7:00 p.m. on Friday, June 15.

**Academy Administrative Report:**

- A. Calendar: Principal Coppinger highlighted the calendar for the month of June.
- B. Newsweek Rankings: Moultonborough Academy was named on Newsweek Magazine's website (xtra.Newsweek.com) as one of "America's Best High Schools". This year's list includes 1,258 American high schools, or about 5% of the total. The selection process used was to divide the number of students

who take an AP or IB (International Baccalaureate) test in a given year by the number of students who graduate. If the ratio is 1.0 or greater, a high school made the list. This method takes the position that the best schools are those that encourage and support a high percentage of students taking AP and IB programs. It does not matter how well the students do on the AP or IB test, only if they take it. The author of the report states, "I decided not to count passing rates in the way schools had done in the past because I found that most American high schools kept those rates artificially high by allowing only top students to take the courses. In some other instances, they opened the courses to all, but encouraged only the best students to take the test." Mr. Coppinger believes that our policy of Open Enrollment apparently does have its benefits. Mr. Lancor agrees wholeheartedly.

- C. AP Course Audits: Mr. Coppinger reported that both the Course Audit Form and the Course Syllabus for all six of MA's Advanced Placement courses have been submitted to the College Board for approval. The six courses are English Lit. and Comp. (grade 12), US History, AB Calculus, English Lang. and Comp. (grade 11), Environmental Science and Latin: Vergil. Submission of these items is a new requirement that schools must meet in order to continue to use the AP designation on high school transcripts. All AP courses have been submitted and are awaiting approval.
- D. Graduation and Senior Banquet: Mr. Coppinger highlighted for the Board the Senior Banquet held at Geneva Point on Monday, June 4 and graduation held at 10:00 a.m. on Saturday, June 9. Board members received positive comments about the change in time for the graduation. There were also positive comments about the banquet being at Geneva Point - although it may have been a little too long.
- E. PAC Minutes: The Board reviewed the minutes of the Parent Advisory Council meeting held on May 15, 2007.
- F. Other Matters: The Board discussed the issue of the seniors "prank" Monday morning in the school parking lot. Members of the Junior class and parents were very upset.

#### **School Business Administrative Report:**

- A. 2006-2007 Budget Expenditure Update: Ms. Peranelli presented an end-of-May 2007 Budget Report during the Board meeting.
- B. Fund Balance Estimate\*: Mrs. Peranelli provided the Board with a preliminary estimate of the July 1, 2007, fund balance. There was discussion of adding items to the list for the building and grounds.
  - 1. Bill Blackadar moved, and Mark Borrin seconded a motion, to appropriate up to \$50,000 from the unreserved fund balance on June 30, 2007, as revenue for the 2007-2008 budget as authorized by the voters approving

Article VI during the Annual Meeting on March 15, 2007. All voted in favor.

2. Fox Smith moved, and Kathy Garry seconded a motion, to place up to \$50,000 from the June 30, 2006, unreserved fund balance into the Buildings and Grounds Expendable Trust as authorized by the voters approving Article VII during the Annual Meeting on March 15, 2007. All voted in favor.
3. Bill Blackadar moved, and Mark Borrin seconded a motion, to encumber any additional unreserved 2006-2007 appropriations for the purpose of funding projects for repairs/renovations to buildings and grounds. All voted in favor.

### **Superintendent's Report:**

#### *Old Business:*

- A. Summer Data Institute: The Board received a flyer describing a Summer Data Institute being organized by the Lakes Region School Administrators Association to be held at PSU on August 7, 8 and 9. The District will send a team of ten staff members to participate in this Institute. The original cost was estimated to be \$4,000. However, the Lakes Region School Administrators Association has received a grant of \$20,000 from the NH Department of Education to offset costs for this institute. This should reduce the cost per district to less than \$2,500.
- B. Summer Curriculum Proposals\*: Mr. Lancor summarized the recommended summer curriculum proposals with recommendations for funding. Priority will be given to those proposals requesting funds to continue work on areas of focus in the 2006-2009 Educational Master Plan that have been worked on throughout the current school year. Those areas of focus include: Drop-Out Intervention, Focused Monitoring Action Plans, Information and Communication Technologies (development and implementation of assessment rubrics and digital portfolios through grade 8), H.S. Competencies and Assessments, and "Time" Changes/Opportunities at the middle school level. Mark Borrin moved, and Fox Smith seconded a motion, to approve the summer curriculum as proposed. All voted in favor.

#### *New Business:*

- A. Federal Funds for 2007-2008\*: As of Thursday, June 7, the only Federal fund allocation the District has received notification of is Title I. The District's 2007-2008 allocation will be \$81,086.31 in comparison to its 2006-2007 allocation of \$88,928.76. This loss in funding will need to be absorbed by the 2007-2008 general fund budget.
- B. PTA End-of-Year Breakfast: This annual event will begin at 8:00 a.m. on Tuesday, June 19 in the MA cafeteria. The District will present service awards to all employees completing 5, 10, 15, 20 and 25 years with the District. All Board members are invited to attend.
- C. School Community Calendar: Mr. Lancor will be working with Suzanne Fullerton and Dawn Law to produce the District's annual School Community Calendar. Any recommendations from Board members would be appreciated since work

on the calendar will begin before July 10, 2007.

### **School Board Committee Reports:**

**Note:** Board members received a list of their addresses, phone numbers and email for updating.

- A. Buildings and Grounds: The Board received a copy of the minutes from the Building and Grounds Committee Meeting held on June 4, 2007. The minutes contain recommendations regarding 2007-2008 projects including airflow to MCS boilers, MCS carpet replacement, three-bay garage construction and MCS exterior door replacement. The Board received the specifications and bids for the MCS carpet replacement and the three-bay garage.

Mark Borrin moved, and Fox Smith seconded a motion, to accept the bid received from Color Shed for carpet replacement at MCS. All voted in favor.

Ms. Whitley and Mr. Lancor discussed with the Board a home baseball dugout (mentor construction group) and landscaping in front of MA's main entrance area.

Mark Borrin moved, and Kathy Garry seconded a motion, to accept the bid from Lacewood for the 3-bay garage pending actual figures. All voted in favor.

- B. Personnel and Negotiations: No Report.
- C. Policies: Board members received for review policy JFAC and all policies for Sections E and F. The Board will take action at the July meeting.
- D. Transportation and Insurance: No Report.
- E. Athletic Committee: The Board discussed minutes of the Athletic Committee meeting held on May 17, 2007.
- F. Technology Planning Committee: No Report.

### **Administration/Community Committee Reports:**

- A. Moultonborough Taking Action (MTA): The Board reviewed minutes of the May 16, 2007, MTA meeting. The next MTA meeting will be held on in September 2007.

Mark Borrin thanked 'Chele Miller for the years of service she has given to the Moultonborough Community.

**Public Input:** None.

At 9:30 p.m. Bill Blackadar moved, and Mark Borrin seconded a motion, to adjourn the meeting. A roll call vote was taken with all members answering in the affirmative.